

### Additional Insureds – Additions/Deletions

#### Adding Additional Insured:

When adding an additional insured to a policy, the policyholder (insured) must provide PMMIC the name and address of the additional insured, plus a statement that describes the additional insured's insurable interest. Please fill in the required information below, sign and date where indicated, and return to the address provided below.

Policy No.: \_\_\_\_\_

Name of Additional Insured: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Insurable interest: (circle one) ▪ property owner ▪ mortgage ▪ lessor ▪  
lessee ▪ other

Please explain: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

**(Please return this completed form with documentation or proof of insurable interest to PMMIC, PO Box 7628, Urbandale, Iowa, 50323. Documentation must accompany the above written information.)**

#### Deleting Additional Insured

When deleting an additional insured from a policy, the policyholder (insured) must contact the additional insured and request that they send to PMMIC a statement which is dated and signed releasing them from being an insurable interest in that policy. That statement must include the policy number.